

**Millcreek Township Government Study Commission  
Regular Meeting**

**March 10, 2025**

The regular meeting of the Millcreek Township Government Study Commission was called to order at 5:30 p.m. by Vice Chairman Art Oligeri in the Assembly Room of the Millcreek Township Municipal Building. In attendance were Commissioners Paul Vojtek (via telephone), Art Oligeri, John DiPlacido, Bill Schaaf, Donna Shaw and Robert Zonna; Alternates Bob Enas, Douglas Krugger, Marcia Terry, Kim Huff and Nancy Shea; PA DCED Local Government Specialist Mary Ammann and Sheryl Williams. ALOM/Public Partner Consultants Michael Foreman, Toby Cordek and Jerry Andree were also in attendance. Absent were Commissioner James DeDad and Alternate Suzanne Weber.

Following the Pledge to the Flag, Mr. Oligeri called for public comments on agenda items. None were offered.

On motion by Mr. Schaaf, seconded by Mr. DiPlacido, the minutes of the February 24, 2025 regular meeting were approved by unanimous vote.

On motion by Mr. DiPlacido, seconded by Mr. Schaaf, bills in the amount of \$1,046.83 were approved for payment by unanimous vote.

There was no New Business.

**Committee Reports**

In Budget Committee Chairman Jim DeDad's absence, Mr. Schaaf stated there was nothing new to report, and Consultant Toby Cordek confirmed that the Budget Committee is continuing to collect data from the various Townships they are interviewing.

Local Government Structure Committee Chairman John DiPlacido reported that the Commissioners were asked to review the notes from the February 18<sup>th</sup> fact finding and educational session, and asked if there were any changes that should be made. There being none, on motion by Mr. Vojtek, seconded by DiPlacido, it was carried unanimously to make the notes from the February 18, 2025 fact-finding session a part of the public record.

Mr. DiPlacido reported that his committee interviewed representatives from three (3) Townships today and stated that the notes will be distributed soon to the committee. He briefly summarized the information that was learned today:

Stephanie Traloi Kuhls from Middletown Township, Bucks County, a Township of the Second Class, stated their population is 47,000 and is governed by five (5) Supervisors. They are all part-time legislators and there are no paid part-time or full-time Supervisors.

Bob Pellegrino, long-time Township Manager of Northampton Township, Bucks County, a Township of the Second Class, stated their population is 42,000 and that they are governed by a Board of Supervisors. He noted that only one of their Supervisors is employed full time, and he also serves as the Fire Chief.

Bill Cmorey, former Director of Administration for Bensalem Township, Bucks County, who recently retired, was employed by the Township for 47 years. He explained that he was there in 1987 when the Township changed its form of government to Optional Form of Government - Elected Mayor/Council Plan B, which requires a Director of Administration. He also stated

that prior to becoming an optional plan of government - Council Plan B Township, he was the Township Secretary. He also noted that the Township is happy that they changed their form of government.

Public Outreach, Public Relations, Public Education and Promotions Committee Chairman Art Oligeri reported that his IT team has recommended renaming the former "A Better Millcreek" website to "Millcreek Government Study," and is hoping to shift some of its budget of \$16,000 from social media to website funds. He reported that \$12,248 of the committee's budget has been allocated thus far, leaving \$3,000 in reserve. Mr. Oligeri stated that his committee has produced its first television spot for social media and is hoping that each commissioner will produce one spot per month. He noted that articles are being prepared for both the summer and fall editions of *IN Millcreek* magazine at a cost of \$968.00 each. In order to educate and increase awareness of GSC's mission to Millcreek residents, Mr. Oligeri relayed that he and Mr. Vojtek will appear on WICU-TV in a special news spot on March 25<sup>th</sup> or 26<sup>th</sup> from 7:00 to 7:30 pm. He also announced that four (4) town hall meetings are being planned to begin in early September at various locations throughout the Township.

### Committee of the Whole

ALOM/Public Partners Consultant Michael Foreman presented an interactive workshop on two (2) forms of optional government: Executive (Mayor) – Council Plan A and Executive (Mayor) – Council Plan B. He provided organizational charts for the commissioners to study. Each form of government has an elected Mayor and an elected Council of 3, 5, 7 or 9 members, all of which have 4-year terms. The Council elects/chooses one of its own as President. Each form of government also has the option to appoint or elect a Treasurer (term of 4 years if elected). Both Council Plans A and B must also draft an Administrative Code one year after the optional government is passed, and there is a clear separation between Mayor and Council.

Mr. Foreman explained that the main difference between Executive (Mayor) Council Plans A and B is that Council Plan B mandates a Department of Administration, and it is only optional for Plan A. However, if a governing body under Plan A has no Department of Administration, then a Department of Business and Finance must be created.

If, under Council Plan B, a Director of Administration is appointed, the Director of Administration would report to the Mayor.

Mr. Zonna asked if Council Plan A is common, to which Mr. Foreman replied that Council Plan A is mainly embraced by cities, and that the Council members are usually paid an annual stipend of approximately \$4800 each. He noted that cities tend to have an average of seven (7) Council members, whereas townships tend to have an average of five (5) Council members.

Discussion ensued regarding how the council members could be elected, whether at-large or by districts, and also what the responsibilities of the Treasurer or Finance Director would be. It was noted that Millcreek Township has twenty-three (23) districts, and Mr. Foreman explained that the final GSC report would dictate how many districts would be created after researching the matter with the Erie County Board of Elections. There was also discussion on what the financial structure of the township would look like and be named, and Consultant Toby Cordek noted that Millcreek Township currently has detailed job descriptions which could be changed as well.

There was also discussion on what the qualifications would be for Township Managers, Mayors, Council Members, and Financial Directors. It was noted that during the interviews with other townships, the commissioners learned that many of the Township Managers in the optional forms of government have multiple degrees and certifications, have served many years in their positions, are highly respected and have trusting relationships with both their peers and constituents.

Mr. Foreman announced that he will present another workshop on Optional Forms of Government – Council Plan C and Council-Manager at the next meeting on March 24, 2025.

Mr. Foreman welcomed comments on the draft Resident Survey, noting that he had received a few suggestions since the last meeting. There was discussion on various ways to distribute the survey.

Other Business

Mr. Vojtek announced that individual interviews with Millcreek’s Supervisors will be held on March 24, 2025.

Public Comment

Millcreek Resident Gerald Servidio asked if the information presented at today’s meeting will be available on the website, to which Mr. Oligeri answered yes. Mr. Servidio cautioned the GSC to be sure that the survey is only open to Millcreek residents.

Good of the Order

Mr. Vojtek stressed the importance of following the chain of command for reviewing the draft meeting minutes, noting that once he, Mr. DiPlacido and Mr. Foreman have reviewed the minutes with the Recording Secretary for the upcoming meeting agenda, any further comments should be directed to those three people ONLY.

There being no further business nor any further public comment, the meeting was unanimously adjourned at 6:59 pm on motion by Mr. Schaaf, seconded by Mr. Vojtek.

Respectfully submitted,

Sheryl A. Williams,  
Recording Secretary

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Approved March 24, 2025

**MILLCREEK TOWNSHIP GOVERNMENT STUDY COMMISSION**

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John DiPlacido, Secretary